

**CIRCULAR**

Sub:- CDC - Application for starting New colleges, New courses and Permanent increase of seats in affiliated colleges under the University of Calicut during the academic year 2017-18 and 2018-19 - inviting of - reg:-

Ref :- 1. Chapter 23, Calicut University First Statutes 1977.  
2. Orders of the Hon'ble Vice-Chancellor on 24.09.2016

Applications are invited from the Educational Agencies/ Affiliated Colleges (other than Medical, Paramedical and Engineering Colleges) within the jurisdiction of the University of Calicut, for starting New Colleges, New Courses in the existing colleges and Permanent Increase of seats for stabilized courses in the existing colleges, during the academic year 2017-18 and 2018-19.

The last date for submission of applications for the academic year 2017-18 and 2018-19 without fine is 31st of October, 2016 and with fine is 31 st of December, 2016. The applications received after the 31 st of December, 2016 will be rejected.

The prescribed application form for starting New Colleges, New Courses in the existing colleges and Permanent Increase of seats can be obtained directly from the University Store in the Administration Block, by submitting a chalan receipt for Rs.500/- ( Rupees Five hundred only) towards the cost of application, or by post by submitting a request alongwith Chalan receipt and a self-addressed stamped Envelope, to the Deputy Registrar, Administration, Calicut University P.O., Thenhipalam - 673 635.

The Educational agencies applying for starting New College are directed to submit the following documents along with the application, in order to avoid rejection of the application.

1) Duly filled in application in Statutory form (obtained from the Administration Store by submitting a chalan receipt for Rs. 500/-).

2) Original Chalan receipt for remittance of Registration fee as shown below.

1.	<b>Registration fee for starting New College</b>	
	a) Arts & Science Colleges, Training Colleges, Law Colleges and Arabic Colleges	Rs.25,000/-
	b) MBA/MCA/BHMCT/B.Arch/M.Arch	Rs.50,000/-
	c) Late Fee	Rs.5,000/-
2.	<b>Registration fee for New Courses/ Additional Affiliation of Courses/ Permanent increase of seats (per course)</b>	
	a) Arts & Science Colleges and Arabic Colleges	Rs.5,000/-
	b) Training Colleges and Law Colleges	Rs.15,000/-
	c) B.Arch/M.Arch	Rs.30,000/-
	d) MBA/MCA/BHMCT	Rs.50,000/-
	e) Late Fee (For each UG and PG application)	Rs.2,000/-

3) Notarized attested copies of the Title deed of the proposed land in the name of trust/ society for starting New Colleges as shown below.

Sl.No.	Colleges	Land area	Regulatory body
1.	Arts & Science Colleges	5 acres	UGC
2.	Training Colleges	1 acre	NCTE
3.	Physical Education Colleges	5 to 8 acres	NCTE
4.	Law Colleges	5 acres	UGC
5.	Architectural Colleges	2.5 acres	AICTE/ CoA
6.	Management Colleges (PGDM/ PGDBM/ MBA)	1 acre	AICTE
7.	MCA	1.5 acres	AICTE
8.	Hotel Management & Catering Technology/ Town Planning	2.5 acres	AICTE
9.	Oriental Title/ Arabic Colleges	3 acres	CUFS 1977
10.	Applied Arts & Craft	2 acres	AICTE

4) Copy of the Back documents of the property.

5) Original Possession Certificate of the property in the name of the trust.

6) Original Non-Encumbrance Certificate of the property in the name of the trust

7) Copy of the Bye-Law/ Constitution of Trust/ Society/ Association/ Committee. (In the objective of the Trust/ Society/ Association/ Committee, it should be clearly specified that starting higher educational institutions is one of the aims of the Trust/ Society/ Association/ Committee)

8) Original Ownership Certificate of the Permanent Building.

If the proposed college is starting in a temporary building, the Building plan and Consent letter from the owner of the Temporary building.

10) Approved Building plan and estimate of the proposed college.

11) Original Site Plan from Village Officer

12) Original Location Map from Village Officer

13) Original Location Certificate from Village Officer

14) Detailed Project Report of the proposed college, i.e. aim, objectives and future plan of the proposed college (as specified in the UGC [Affiliation of Colleges] Regulations 2009)

15) Original Notarized Affidavit in the format available in the University Website in stamp paper worth Rs.500/-.

16) Original Legal Scrutiny Certificate from Govt. Pleader.

17) Original Tax receipts of the current year.

The Educational agencies applying for starting New Law College shall apply only in Thrissur district, as per the direction from Govt. of Kerala only two self-financing Law colleges will be sanctioned in a district.

The Educational agency shall not apply for starting new college, if there are already colleges of the

same category within a radius of 20 kms as per the letter from the Kerala State Higher Education Council.

The Educational agency ( Trust/ Society/ Association/ Committee) which proposes to run the colleges **shall have exclusive proprietary right over the above mentioned acres of land** as insisted by the Calicut University First Statutes 1977/ UGC/ AICTE/ NCTE/ CoA and the Standing Committee on Affiliation of the University of Calicut.

Only Courses with approved Syllabus will be sanctioned to Colleges applying for starting New Courses.

The New Colleges started during the academic year 2016-17 are not eligible to apply for New Courses/ Permanent increase of seats unless their existing courses are stabilized and they shall not apply for starting New Course/ Permanent increase of seats in the academic year 2017-18.

The Architectural Colleges which are applying for permanent increase of seats shall produce the approval letter from CoA for the academic year 2017-2018.

For detailed checklist for starting New Colleges, please visit the website of the University of Calicut - [www.universityofcalicut.info](http://www.universityofcalicut.info) - College Development Council - downloads.

**Santhosh Nampy**  
Director, CDC

To

1. PRO (for issuing a press release)
2. System Administrator (for uploading the same in the University website)