



**UNIVERSITY OF CALICUT**

**Abstract**

Regulations for Community Colleges under University of Calicut- with effect from 2014– implemented – Orders issued.

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**G & A - IV - J**

U.O.No. 2678/2015/Admn

Dated, Calicut University.P.O, 18.03.2015

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*Read:-*1) Minutes of the meeting of the Co-ordination Committee on B Voc

Programmes/Community colleges comprising of the Principals and teachers concerned, Director of CDC and DR, GA Branch - IV on 26.06.2014.

2) Item 2 of the minutes of the meeting of the Steering Committee on CBCSS UG held on 5.9.14

3) U.O.No. 9392/2014/Admn 29.09.2014

4) Item No:2 of the Minutes of the meeting of BVoc Committee held on 5.2.14

5) Item No: 27 of the Academic Council held on 15.01.2015

6) Orders of Vice Chancellor in the File No: 141170/GA - IV -J1/2014/Admn on 16.02.15

**ORDER**

As per the paper read as (1), the Co-ordination Committee on B Voc Programmes/Community college discussed the draft Regulations for introduction of Community Colleges and BVoc Programmes under the University of Calicut.

The Draft Regulation was placed before the CBCSS UG Steering Committee in its meeting held on 05.09.2014. As per paper read as (2), the steering Committee on CBCSS UG has recommended to constitute a new Committee, for the Study/Preparation and approval of Regulations of B.Voc Programmes and Regulations for Community Colleges.

As per paper read (3) above, the committee for BVoc Programmes/Community College have been constituted. As per paper read as (4) the Committee has approved the Regulations for Community Colleges.

As per paper read as (5) the Academic Council has approved the regulation of Community Colleges.

As per paper read as (6) the Vice-Chancellor has approved to implement the decisions of Academic Council.

Sanction has therefore been accorded to implement the Regulations for Community Colleges

under the University of Calicut from 2014 admission onwards.

Orders are issued accordingly.

The approved regulations is appended herewith and is available in the University Web Site:  
[www.universityofcalicut.info](http://www.universityofcalicut.info)

Usha K  
Deputy Registrar

To

Principals of all Colleges having approval for BVoc Programmes  
Controller of Examinations  
Examination wing, UG , Pareekshabhavan  
Digital Wing

Forwarded / By Order

Section Officer

2014

**REGULATIONS FOR COMMUNITY COLLEGE PROGRAMMES  
SPONSORED BY UGC – 2014**

**1. TITLE**

1.1 The regulations shall be called “ CALICUT UNIVERSITY REGULATIONS FOR COMMUNITY COLLEGES – 2014” (CURCC 2014)

**2. SCOPE, APPLICATIONS AND COMMENCEMENT**

2.1 The regulations provided herein shall apply to all UGC approved Community Colleges under the purview of the Calicut University and Autonomous Colleges, for the admissions commencing from 2014, with effect from the academic year 2014-15

2.2 Every programme conducted under the Community Colleges Programme shall be based on Credit and Semester System and shall be monitored by the Board of Studies of the University of Calicut and the Board of Management of the College concerned in the case of affiliated Colleges and by the Board of Studies and the Board of Management of the College concerned in the case of autonomous Colleges.

2.3 The Programmes include Certificate Programmes of the duration of 3 months, Advanced Certificate Programmes of 6 months, Diploma Programmes of one year and Advanced Diploma Programmes of 2 years as per UGC Guidelines for Community Colleges in XII plan.

**3. DEFINITIONS**

3.1 ‘**Programme**’ means the entire course of study and examinations for the award of Certificate, Advanced Certificate, Diploma or Advanced Diploma.

3.2 ‘**Duration of Programme**’ means the time period required for the conduct of the programme. The duration for Certificate programme shall

be 3 months, Advanced Certificate shall be 6 months, Diploma shall be 12 months and Advanced Diploma shall be 24 months.

3.3 **'Academic week'** is a unit of five working days in which distribution of work is organized from day one to day five in five hours. Practical/internship/fieldwork hours depend on the programme and shall be designed by the concerned Bodies.

3.4 **'Semester'** means a term consisting of 6 months including examination days distributed over a period of 24 weeks of 5 working days.

3.5 **'Course'** means segment of subject matter to be covered in a semester or part of a semester.

3.6 **'General education course'** means a course related to the skill development course/s of the Programme

3.7 **'Skill Development Course'** means the compulsory course/s in one or more specializations in which the Programme has been designed

3.8 **'Programme Co-ordinator'** is a teacher nominated by the Board of Management to co-ordinate the effective running of the programme and the process of evaluation undertaken by the University / College / industrial Partner.

3.9 **'Board of Management'** means the executive body to manage and control all the activities of the Programme. The constitution of the Board shall be as stated in the UGC Guidelines for Community Colleges in XII plan.

3.10 **'Board of Studies'** means the Board constituted at the College level specifically for this programme alone. It shall include members of the industrial partner, head of the faculty to which the programme is attached, the Programme Co-ordinator and the Principal of the College as chairman.

3.11 **'Industrial Partner'** means the industry / industries to which the college has made a Memorandum of Understanding to collaborate for the

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effective running of the programme as laid down in the guidelines of the UGC

3.12 **'Credit' (C)** is a unit of input either in the form of theory or practical which is measured in terms of a period of 60 minutes. One credit is equivalent to 15 periods of 60 minutes each in case of theory and 30 periods of 60 minutes each in case of practical, workshop, lab work, self-learning through e-content etc.

3.13 **'Letter Grade'** or simply 'Grade' in a course is a letter symbol (A+, A,B,C,D,E and F). Grade shall mean the prescribed alphabetical grade awarded to a student based on his/her performance in various examinations.

3.14 **'Grade Point' (G)** means point given to a grade on 7 point scale. Each letter grade is assigned a 'Grade Point' which is an integer indicating the numerical equivalent of the broad level of performance of a student in a course.

3.15 **'Semester Grade Point Average' (SGPA)** is the value obtained by dividing the sum of credit points obtained by a student in the various courses taken in a semester by the total number of credits in that semester. SGPA shall be rounded off to two decimal places. SGPA determines the overall performance of a student at the end of a semester.

3.16 **'Credit Point' (P)** of a course is the value obtained by multiplying the Grade Point (G) by the Credit (C) of the course:  $P = G \times C$

3.17 **'Credit Point'** of a Semester is the product of SGPA of that semester and the total credit load of that semester.

Credit Point of a semester = SGPA x Credit load (Total credit) of the semester.

3.18 **'Cumulative Grade Point Average' (CGPA)** is the value obtained by dividing the sum of the credit points in all the semesters taken by the

student for the entire programme by the total number of credits in the entire programme and shall be rounded off by two decimal places.

3.19 '**Grade card**' shall mean the printed record of student's performance, awarded to him / her and issued by the University.

3.20 '**Course Teacher**' : A teacher nominated by the Principal shall be the teacher in charge of the course.

#### **4. PROGRAMME STRUCTURE**

4.1 The programme structure shall be based on National Vocational Education Qualification Framework (NSVEQF) or National Skills Qualification Framework (NSQF) which gives a national standard for exit and entry at different levels during the course of the Programme.

4.2 The skill component of the Programme shall be employment oriented. The CCs shall offer Programmes/Courses in dominant areas which have significant demand in the job market locally.

4.3 The emphasis of the programme shall be on the learning outcome and not on the input and the processes by which they are delivered. The general aspect of the curriculum may be transacted in any mode without compromising on quality.

4.4 The CCs will offer credit based modular programmes, wherein banking of credit shall be permitted so as to enable multiple entry and exit. This would enable the learner to seek employment at any level of certification and join back as and when feasible to upgrade his/her qualification / skill competency either to move higher in his / her job or in the higher educational system.

4.5 Relevance of Programmes offered, along with that of curriculum is important. Therefore monitoring, evaluation and updating of the curriculum needs to be done periodically in consultation with all

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stakeholders, particularly the industry, keeping in view their requirements and changes in National Occupational Standards (NSOs). The skill gaps identified by the concerned authorities shall be considered while deciding the course. The CCs shall incorporate this as a continuous and dynamic process in-built in this system.

4.6 The CCs may also offer short term certificate programmes of various duration to the learners which would serve the life-long learning needs of the community.

4.7 The CCs may like to appropriately use technology to improve the effectiveness of the delivery of courses.

4.8 The Skill Component Credit and the general education credit shall be in the ratio 3:2 in the case of all programmes of the CCs.

### **5. BOARD OF STUDIES AND PROGRAMME**

5.1 The Board of Studies (BoS) would have representatives from the college, university to which the college is affiliated, partner industries and their associations / professional guilds. The Board of Studies (BoS) would have representatives from the college, partner industries and their associations / professional guilds in the case of Autonomous Colleges. The Principal of the CC shall be the Chairperson, while the local head of one of the partner industries shall be the Co-Chairperson. The BoS shall decide the programmes to be offered by the CC, depending upon the industry needs, and develop the curriculum in modular form in consultation with the partner industry.

5.2 In order to make education relevant and to create 'industry fit' skilled workforce, the CCs will have to be in constant dialogue with the industry, so that they remain updated on the requirements of the workforce for the local economy. These colleges should also preserve and promote the cultural heritage of the locality, be it art, craft, handicraft, music, architecture or any such thing, through appropriately designed curriculum with proper assurance of employment including self-employment and entrepreneurship development.

5.3 The Community College Scheme will lead upto Advanced Diploma Level only.

## **6 ADMISSION, FEE AND SCHOLARSHIP**

6.1 The minimum educational qualification for admission into CC under this scheme will be class 12 pass or equivalent from any recognized board or university. However, provision should be made to enroll students who will come up to this level following the NVEQF / NSQF, thus assuring vertical mobility for students who have completed Level-3 and Level-4.

6.2 For admission to the programmes offered by the CCs, preference should be given to the learners living in the local community. Reservation to SC, ST, OBC and backward categories will be available as per the extant national / State policy. There shall be no age bar for admission in the Community Colleges.

6.3 Admissions may be done on a rolling basis depending on the duration of the programmes to facilitate a steady stream of learners joining the college and moving out as trained work force to the job market, round the year and not just once in a year in all programmes and the courses offered by the CC.

6.4 The applicants seeking re-entry into the college should get preference in admission over the new applicants.

6.5 Student fee should be decided as per the prevalent practice for fee fixation for aided courses.

6.6 Attempt should be made to recover part of the operating expenditure from the student fees.

6.7 Students counseling should be integral part of the admission process. Parents should also be involved appropriately.

## **7. ASSESSMENT**



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7.1 There shall be theory/practical examinations at the end of each Semester with an external examiner.

7.2 Practical or hands on skills should be given comparatively more weightage in the overall assessment plan.

### **8 CERTIFICATION AND AWARDS**

8.1 Award of Certificate, Diploma or Advanced Diploma, as the case may be, would depend on acquisition of requisite credits as prescribed by the certification body and not on the duration of the calendar time spent in pursuing the course.

8.2 The certificate shall mention the credits earned, course duration (in hours), and the curriculum covered. If the course is aligned with NVEQF / NSQF, the corresponding NVEQF / NSQF level should also be mentioned on the certificate.