

CUCBCSS UG Programme - 2014

Guidelines for Project work of Students (2014 admission only) under SDE, except for BBA and BMMC

1. Structure of the Project Report

- Every student of UG programme under SDE is required to do a project as in the case of regular students. However, it is recommended that SDE students do individual projects, that is, no group projects.
- SDE student can take any topic related to core courses including elective courses of the Programme for project.
- The rules and instructions given in the regulations of UG programme shall be applicable to the SDE projects also except group project as recommended above. Viva Voce is exempted from the Project work.
- Project report shall contain 20 to 30 pages.
- Project report shall be prepared either in English or in Malayalam (except for language programmes)

2. Collection Centre and Coordinator

- SDE will arrange several collection centres in every district under the University for receiving projects from students.
- At each Collection centre, SDE will appoint a teacher as Coordinator for the Collection Centre.
- The students shall hand over their projects personally to the Coordinator of the Collection centre convenient to them.
- On receipt of the Project Report, seal of the centre and signature of the Co-ordinator shall be affixed.
- Coordinator shall give acknowledgement to each SDE student on receipt of Project.
- The Coordinator shall send the list of students who submitted project at the Collection Centre to the University.
- The students can submit the project report at the collection centre between 9.30 am and 4.30 pm between 1st to 20th of March 2017 without fine and till 31st March with a fine fixed by the Syndicate for it.
- Coordinator shall send the list of students who submitted project till 4.30 pm on 20th March 2017 by email to the Director, SDE by 10 pm on 20th March 2017.
- The list of students who submitted the project late till 4.30 pm on 31st March 2017 is to be sent along with the chalans for fine from each student to the Director, SDE on 31st March 2017 by 10 pm.
- The Coordinator shall not accept any project after 5 pm on 31st March 2017.
- The Coordinator should keep the projects safely at the Collection Centre and hand over the same to the Chairperson, Board of Examiners on orders from the Pareeksha Bhavan.
- After the evaluation, the project reports shall be kept in the safe custody of the Coordinator at the collection centre, until further orders from the University

3. Notification

- Notification regarding submitting of Projects shall be published along with the notification for 6th semester examination. The following schedule is proposed for 2014 admn students:
- Last date for submission of projects at the collection centre – March 20, 2017
- Last date for submission of projects at the collection centre with fine (To be fixed by the Syndicate, a fine of Rs.250 is proposed), March 31, 2017.